

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
NOTICE OF REGULAR MEETING
FEBRUARY 5, 2015 - MINDEN, NEVADA**

PURSUANT TO CHAPTER 241 OF THE NEVADA REVISED STATUTES AND THE LAWS OF THE STATE OF NEVADA, THE DOUGLAS COUNTY BOARD OF COMMISSIONERS HEREBY NOTIFIES ALL INTERESTED PARTIES THAT THE BOARD WILL CONDUCT BUSINESS OF THE COUNTY AS NOTICED BELOW:

THE REGULAR MEETING SHALL BE HELD ON THE **5TH DAY OF FEBRUARY, 2015** BEGINNING AT **1:00 P.M.** IN THE DOUGLAS COUNTY COMMISSIONERS MEETING ROOM OF THE DOUGLAS COUNTY ADMINISTRATION BUILDING (HISTORIC COURTHOUSE), 1616 EIGHTH STREET, MINDEN, NEVADA.

THE AGENDA OF THE MEETING SHALL CONSIST OF THE FOLLOWING NOTED ITEMS **(SEE ATTACHED AGENDA)**, AS WELL AS ANY ITEMS APPENDED TO THIS NOTICE.

I HEREBY CERTIFY THAT ACCORDING TO THE PROVISIONS OF NRS 241, THIS NOTICE HAS BEEN POSTED AT LEAST THREE (3) WORKING DAYS PRIOR TO CONVENING OF THE MEETING.

BY: 

CLERK TO THE BOARD



P.O. Box 218, Minden, NV 89423
775-782-9821 FAX: 775-782-6255

Douglas County Board of Commissioners

Meeting Agenda

Doug N. Johnson, Chairman, District 3
Nancy McDermid, Vice Chairwoman, District 4
Greg Lynn, District 1
Steve Thaler, District 2
Barry Penzel, District 5

James R. Nichols, County Manager

Thursday, February 5, 2015

1:00 p.m.

Douglas County Historic Courthouse
1616 8th Street, Minden, Nevada

MISSION STATEMENT

Working together with integrity and accountability, the Douglas County team is dedicated to providing essential and cost-effective public services fostering a safe, healthy, scenic, and vibrant community for the enjoyment of our residents and visitors.

Copies of the finalized agenda are posted at the following locations prior to meeting day: Minden Inn, Administration Building (Historic Courthouse), Judicial and Law Enforcement Center, Gardnerville Post Office, Minden Post Office, Minden Library, Douglas County Administration Building and the Tahoe Transportation Center at Stateline, NV. Questions concerning the agenda should be referred to the County Manager's Office at 775-782-9821.

The Board of County Commissioners sit jointly as the following Boards: Liquor Board, License Board, Tahoe-Douglas Transportation District Board, Water District Board, East Fork Fire and Paramedic Districts Board, Regional Transportation Commission and Redevelopment Agency.

It is the intent of the Board of County Commissioners to protect the dignity of citizens who wish to comment before the Board. It is also the County Commissioner's wish to provide the citizens of Douglas County with an environment that upholds the highest professional standards. Citizens should have the ability to freely comment on items and/or projects that are brought before the Board for action without interference.

In order to ensure that every citizen desiring to speak before the Board has the opportunity to express his/her opinion, it is requested that the audience refrain from making comments, hand clapping or making any remarks or gestures that may interrupt, interfere or prevent the speaker from commenting on any present or future project. Persons desiring an opportunity to address the Board of County Commissioners and are not able to attend the meeting are requested to complete and submit a "Comment Card" to the Chairman at the main podium prior to the convening of the Commission meeting. Cards are located at the main entrance to the meeting room.

Copies of supporting material can be requested in person from Laure Penny, Douglas County Manager's Office, 1594 Esmeralda Avenue, Minden, Nevada or by calling 775-782-9821. Supporting material can also be found at <http://www.douglascountynv.gov>. During the public hearing, supporting materials can be viewed in the Public Information Binder located at the entrance to the meeting room.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk's Office in writing at Post Office Box 218, Minden, Nevada 89423 or by calling 782-9020 at least 20 hours in advance.

All items shall include discussion and possible action to approve, modify, deny, or continue.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
FINAL AGENDA – MINDEN, NEVADA
FEBRUARY 5, 2015**

1:00 P.M.

INVOCATION

PLEDGE OF ALLEGIANCE – Nancy McDermid

PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment will not be taken as a public hearing is not legally required.

Public Comment is limited to three minutes per speaker. The Board of Commissioners uses timing lights to ensure that everyone has an opportunity to speak. You will see a green light when you begin, and then a yellow light which indicates that you have thirty seconds left and should conclude your comments. Once the light turns red, please sit down.

If you are going to comment on a specific agenda item that the Board of Commissioners will take action on, please make your comments when the Board of Commissioners considers that item and the item is opened for public comment.

For members of the public not able to be present when an agenda item is heard, Speaker/Comment Cards are available from the Clerk and at the entrance to the meeting room. These cards should be completed and given to the Clerk.

APPROVAL OF AGENDA

For possible action. Approval of proposed agenda. The Board of Commissioners reserves the right to take items in a different order to accomplish business in the most efficient manner, to combine two or more agenda items for consideration, and to remove items from the agenda or delay discussion relating to items on the agenda.

APPROVAL OF PREVIOUS MINUTES:

For possible action. Approval of the Board Minutes of January 15, 2015

DOUGLAS COUNTY AWARD PRESENTATIONS

1. Ceremonial presentation of **Proclamation 2015P-004** recognizing Judge Michael Gibbons' dedicated service to Douglas County as an elected official. (approx. 5 min)

CONSENT CALENDAR

Items appearing on the Consent Calendar are items that can be adopted with one motion unless an item is pulled by a Commissioner or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will automatically be placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar items 2a-2p

FINANCE

2a. For possible action. Report on general ledger cash balances through January 16, 2015 per NRS 251.030. (Katherine Bradshaw)

CLERK-TREASURER

2b. For possible action. Discussion to approve receipt and filing of Cumulative Voucher Sheets for checks issued for the 12/28/2014 Payables, the 01/02/2015 Payables, the 01/09/2015 Payroll, the 01/09/2015 Payables, and the 01/16/2015 Payables. (Terry Lundergreen)

AIRPORT

2c. For possible action. Discussion on the adoption of **Resolution 2015R-015** which establishes certain fees and rates to be charged for the use of Airport facilities and for activities at the Minden-Tahoe Airport in 2015. (Bobbi Thompson)

DISTRICT COURT

2d. For possible action. Discussion to approve an amended contract between Douglas County, China Spring Youth Camp and Dr. Sheri Skidmore – Psychologist, adding an additional 630 hours of Psychological services through June 30, 2015 at a cost not to exceed \$60,000 to be paid with available adjusted opening fund balance resulted from budgetary savings in FY 2013-2014. (Wendy Garrison)

COUNTY MANAGER

2e. For possible action. Discussion on the nomination of Elaine Pace as Chairwoman for the Douglas County Board of Equalization for a one-year term ending December 31, 2015.

2f. For possible action. Discussion on appointment of the Gardnerville Representative at Large to the Regional Transportation Commission for a two-year term ending December 31, 2016.

PUBLIC GUARDIAN/PUBLIC ADMINISTRATOR

2g. For possible action. Discussion on the Public Guardian's and Public Administrator's 2014 fourth quarter reports. (Claudette Springmeyer).

HUMAN RESOURCES

2h. For possible action. Discussion to approve the interlocal contract between the State of Nevada Deferred Compensation Program and Douglas County to allow employees to continue to participate in the Nevada Public Employees' Deferred Compensation Program effective January 1, 2015. (Norma Santoyo)

EAST FORK BOARD OF FIRE COMMISSIONERS

2i. For possible action. Discussion and authorization of the East Fork Fire and Paramedic District's ambulance billing write-offs for the previous six-month period of July 2014 through December 2014 totaling \$205,644.15. (Tod Carlini)

2j. For possible action. Discussion on approval of a reciprocal agreement between the East Fork Fire Protection District and other Quad County fire agencies to provide for acceptance of each other's Sierra Saver type ambulance subscription services, including allowing the District Chief to sign the agreement. (David Fogerson)

COMMUNITY DEVELOPMENT

2k. For possible action. Discussion to accept an offer of dedication for a portion of Fahim Drive located in the Fish Springs area of Douglas County in order to correctly identify Douglas County as the owner of the entire road and ratifying Resolution 94-21 to include the entire area of Fahim Drive (East ½ of Section 31 Township 13 N Range 21 E). (Erik Nilssen)

DOUGLAS COUNTY LIQUOR BOARD

2l. For possible action. Discussion to approve the On-Site Unrestricted Retail Liquor License and Entertainment Endorsement for Lakeview Loft represented by Michael Murphy, owner/operator dba Lakeview Loft, Inc. Michael Murphy has signed the Waiver of Notice of Hearing. Lakeview Loft is located at 148 Hwy 50, Stateline, Nevada 89449. (Sgt. Brooks)

REPORT OF FEES

2m. For possible action. Discussion to approve receipt of the Douglas County Clerk's report of fees for the month of December 2014. (Terry Lundergreen)

2n. For possible action. Discussion to approve receipts of Tahoe General Services Report of Revenue and Transactions for the months of November and December 2014. (Vicky Derner)

2o. For possible action. Discussion to approve receipts of DMV Report of Revenue and Transactions for the months of October, November and December 2014. (Vicky Derner)

2p. For possible action. Discussion to approve December 31, 2014 Report of Fees from the Recorder's Office. (Karen Ellison)

ADMINISTRATIVE AGENDA

The Administrative Calendar will be handled as follows:

- (1.) The Chairman will read the agenda title into the public record.
- (2.) Staff will introduce the item and provide a report, if any.
- (3.) The applicant, if any, will have an opportunity to address the Board.
- (4.) The Board will then discuss the item. Once the Board has concluded their discussion, public comment will be allowed.
- (5.) Public comment will be allowed and is limited to three minutes per speaker.
- (6.) Once public comment is completed, the Board will then ask any follow-up questions and take action.

On agenda items that are agendized as a "presentation" with no action listed, public comment is not legally required and must be made at the beginning of the meeting.

CONSENT CALENDAR ITEMS PULLED FOR FURTHER DISCUSSION:

Any item(s) pulled from the Consent Calendar will be heard at this time.

COUNTY MANAGER

3. Presentation from A.J. Frels, Executive Director for the Carson Valley Visitor's Authority. (approx. 10 min)

4. For possible action. Presentation and direction on an update from the Countywide Connectivity Economic Vitality Project Team regarding transportation projects needed to implement components of the Master Plan, Economic Vitality Plan, and Valley Vision & South Shore Vision Plans. (Dominique & Jacques Etchegohyen) (approx. 20 min)

TOWN OF MINDEN

5. For possible action. Discussion regarding the introduction of **Ordinance 2015-1431** to amend Douglas County Code Title 10.16.050 to empower the Town of

Minden within Douglas County to establish vehicle speed limits and zones within the unincorporated town. **(1st reading)** (Jenifer Davidson, Minden Town Manager) (approx. 15 min)

6. For possible action. Discussion regarding the introduction of **Ordinance 2015-1432** to amend Douglas County Code Title 10.08.030 to empower the Minden Town Board to, by resolution, determine and direct that certain traffic control devices be placed and maintained in order to regulate traffic and to provide for the safe and expeditious movement of traffic on roads within the Town of Minden which are not controlled or maintained by the State of Nevada or Douglas County. **(1st reading)** (Jenifer Davidson, Minden Town Manager) (approx. 15 min)

DISTRICT COURT

7. For possible action. Discussion to approve a Youth Services Counselor I position to supervise the Day and Evening Reporting Program for the Ninth Judicial District Court Juvenile Division at a cost of \$62,828 for FY 2014-15. Funding for this position is available in the FY 2014-15 Budget due to salary savings. (Scott Shick) (approx. 5 min)

COMMUNITY DEVELOPMENT

8. Presentation and discussion on the Carson City District (CCD) of Bureau of Land Management (BLM) Draft Resource Management Plan (RMP)/Environmental Impact Statement (EIS) that is soon to be released. (Colleen Sievers, RMP Project Manager)(approx. 15 min)

9. For possible action. Discussion to approve the 2014 Master Plan Status Report and direct staff on the recommendations of the Planning Commission regarding implementation of the Douglas County Master Plan. (approx. 30 min)

FINANCE

10. For possible action. Discussion on approval of use of the General Fund Adjusted Opening Fund Balance of \$528,867, which is available for appropriation based on actual operating budget results from Fiscal Year 2013-14. (Christine Vuletich) (approx. 30 min)

11. For possible action. Discussion on the development of FY2015-16 Operating and Capital Budgets for Douglas County including the budget calendar, budget directives and revised financial policies. (Christine Vuletich) (approx. 20 min)

COUNTY MANAGER

12. For possible action. Discussion and approval on the Listing of 2015 Appointments of Commissioners to Various Board and Committees' identifying the Carson Valley Chamber of Commerce and the Carson Valley Visitors Authority, as two separate entities as well as reappointment of the Lake Tahoe South Shore Chamber from Commissioner Thaler to another Commissioner. (approx. 10 min)

13. For possible action. Discussion on selection and appointment of Douglas County's new Clerk-Treasurer for a two-year term ending December 31, 2016. (approx 15 min)

14. For possible action. Discussion on and direction to staff regarding legislation or legislative issues proposed by legislators or by other entities as permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues that may impact Douglas County as may be deemed by the Board of County Commissioners. **If specific bills or issues will be discussed they should be included—per OML. (James Nichols) (approx. 10 min)

15. Reports/updates from County Commission members concerning the various boards and/or commissions that they may be a member of or a liaison to or meetings/functions they have attended. These boards/commissions/meetings include but are not limited to the: Nevada Association of Counties; Carson Water Subconservancy District; Lake Tahoe Visitors Authority; Tahoe Regional Planning Agency; Law Library; NevadaWorks; Carson Valley Chamber and Visitors Authority; Tahoe Douglas Visitors Authority; Lake Tahoe South Shores Chamber of Commerce; Western Nevada Development District; Regional Transportation Commission; Nevada Tahoe Conservation District; Nevada V & T Railroad Commission; Joint Powers/Waste Management; Tahoe Transportation District, and the Debt Management Commission. There will be no discussion or action taken on these reports/updates. (approx. 10 min)

CLOSING PUBLIC COMMENT (No Action)

At this time, public comment will be taken on those items that are within the jurisdiction and control of the Board of Commissioners or those agenda items where public comment has not already been taken.

THE TIMING FOR AGENDA ITEMS IS APPROXIMATE UNLESS OTHERWISE INDICATED AS A TIME SPECIFIC ITEM. ITEMS MAY BE CONSIDERED AHEAD OF OR AFTER THE SCHEDULE INDICATED BY THIS AGENDA.